



Rhonda Burkhart

Hill County Treasurer

CHANGE OF ADDRESS

EMPLOYEE NAME: _____

OLD ADDRESS

NEW ADDRESS

OLD PHONE NUMBER

NEW PHONE NUMBER

EMPLOYEE SIGNATURE: _____ **DATE:** _____

Address and telephone number changes will be made to Payroll and Medical/Dental Insurance.

To make changes for TCDRS members online:

- **log on to your personal TCDRS account and update your address online at TCDRS.org**

Or, if you do not want to change it online, you can:

- **Copy your updated Driver's License**
- **Write the last 4 digits of your Social Security number on the copy**
- **Fax it to TCDRS at 512-328-8887** – We will be glad to fax it for you

Then TCDRS will update your address. TCDRS phone number is 800-651-3848 if you wish to speak to a representative. Please feel free to call me if you have any other questions.

Thank you,
Rhonda Burkhart

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