

## **DISPATCHER**

**STARTING PAY:** \$17.88/hour; \$37,190/year; after first year: \$18.31/hour; \$38,092/year (base pay)

**JOB SUMMARY:** A Telecommunicator performs specialized radio and communications work under the general supervision of the Telecommunication's Supervisor. This position receives incoming non-emergency and emergency calls, prioritizes calls received, and relays information via available communications systems to appropriate field personnel. The position is responsible for greeting persons coming to the Sheriff's Office front entrance to conduct business of the Office. Specific duties and responsibilities may vary according to areas of assignment. Employee is subject to the usual hazards of law enforcement work.

**TO APPLY:** Go to <https://www.co.hill.tx.us/page/hill.Jobs.Openings> and download the "Sheriff's Office Employment Application." The applicant must fill out by hand and deliver the completed PHS to HCSO located at 406 Hall Street, Hillsboro, TX.

### **REQUIREMENTS:**

- Must be at least 18 years of age at date of hire;
- High School Diploma or GED is required;
- Must obtain Texas Commission on Law Enforcement (TCOLE) license within one year of hire date (Tex. Occ. Code § 1701.301; 37 Tex. Admin. Code § 217.27).
- Must successfully complete TCOLE-approved Basic Telecommunicator course, Crisis Communications course, TDD/TTY for Telecommunicators and a TCOLE approved Field Training Course within one year of assignment (Tex. Occ. Code § 1701.405; Tex. Occ. Code § 1701.352).
- Must possess, or have ability to obtain, Texas Driver's License;
- Good driving record;
- Must be of good moral character;
- Must have the knowledge necessary to understand basic operational, technical, and office processes;
- Must pass a thorough background investigation to include an oral interview and psychological exam and drug test.

### **BENEFITS & PERKS:**

- Certification/Education Pay; monthly stipend available upon hire.
- Specialized Skills Pay: monthly stipends available up to \$300/month/employee
- Longevity Pay after completion of three years of service.
- PTO (Paid Time Off): Accrued 6.81 hours per pay period
- 13 paid holidays observed per year
- FREE employee medical, dental and life insurance
- Hill County is a member of Texas County & District Retirement System (TCDRS).
- 7% of your gross wages per pay period are contributed and matched 2 to 1 by the County
- Vesting requirement is 8 years of continued service.