

66th JUDICIAL DISTRICT COMMUNITY SUPERVISION & CORRECTIONS

Serving Hill County P.O. Box 771 126 S. Covington St Hillsboro, Texas 76645 (254) 582-4075 Fax (254) 582-4039 cscd@co.hill.tx.us

Gregory Michael Mason Director

Employment Application

Date of Application:		
Position(s) Applied For:		
Name:		
Last, First Middle		
Telephone:(Area code) number		
Address:		
TX DL #:		
If employed and under 18 years of age, can you furnish a work permit?	□ YES	\Box NO
Have you filed an application with this department before?	\Box YES	\Box NO
If yes, give date:		
Have you ever been employed with this department before?	\Box YES	\Box NO
If yes, give date:		
Are you currently employed?	\Box YES	\Box NO
If yes, where?		
Can we contact your employer?	\Box YES	\Box NO
Are you prevented from lawfully becoming employed in this country		
because of visa or immigration status?	\Box YES	\Box NO
(Proof of citizenship or immigration status will be required upon employment.)		
On what day would you available to start working?		
What is your availability? 🛛 Full Time 🗆 Part Time 🗆 Shift Work 🗔 Temporary		
What days are you able to work? Monday Tuesday Wednesday Thursda	ny 🗆 Friday 🗆 S	aturday 🗖 Sunday
Have you ever received deferred adjudication or been convicted of a crime?	\Box YES	\Box NO
If yes please explain:		

	High School		Vocational Training					College/University					Graduate/Professional					
School name																		
Years completed / degree	9 □	10 □	11	12 □	1	2 □	3 □	4		1	2 □	3	4		1	2 □	3	4
Diploma/Degree																		
Describe Course of Study																		
Describe any specialized training																		

List any additional information you feel may be helpful to us in considering your application (honors, professional trades, business or civic activities and/or offices held):

Give the name, address and telephone numbers for three reference who are not related to you and who are not previous employers.

1.	Name:
	Telephone number:
	Address:

- 2. Name: ______ Telephone number: ______ Address: _____

Employment History

List your present or last job and work history for at least 5 years. Explain reasons and time periods for being unemployed.

Employer	Dates Employed: From	
Address	То	
Phone Number	Hourly rate: Starting	
Supervisor	Final	
Job Title		
Work performance		
Reason for Leaving		

Employer	Dates Employed: From
Address	То
Phone Number	Hourly rate: Starting
Supervisor	Final
Job Title	
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Address	То	
Phone Number	Hourly rate: Starting	
Supervisor	Final	
Job Title		
Work performance		
Reason for Leaving		

Special skills and qualifications

Summarize any special skills and/or qualifications acquired from employment experience and/or education.

Note:

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge. I understand that any information provided by me that is found to be false, incomplete, or misrepresented in any respect may be sufficient cause to cancel consideration of this application.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 90 days. If I wish to be considered for employment beyond this time period, I understand that I need to inquire as to whether or not applications are being accepted at that time.

I understand that neither this document nor any offer of employment from the employer constitutes an employment contract.

I understand employment consideration with this department requires a background investigation including any criminal history, driver's license history and urinalysis for the testing of illicit substances.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all the rules and regulations of the employer.

Signature of applicant

Date