



1B-11 EMERGENCY CLOSINGS

As a general practice, Hill County does not close its operations unless the health, safety, and security of county employees are seriously brought into question. When this happens because of severe weather, national pandemic, local disaster, power failures, or other emergencies, it can disrupt County operations. In extreme cases, these circumstances may require the closing of County facilities. The County Judge is responsible for initiating the closing.

All efforts will be made to notify citizens and employees of closings through a public announcement on the Hill County website, KHBR, and EMC System. Announcements of an emergency closing will, to the extent possible, specify the starting and ending times of the closing. However, each elected official controls the working hours of their employees, even in an emergency situation.

Certain offices such as the County Sheriff, Road and Bridges, and Emergency Management are expected to remain open during emergency situations. Department personnel should contact their supervisor for specific guidance.

Employees generally are expected to report for work during inclement weather conditions if the County does not declare an emergency closing. Nonexempt employees who are unable to report because of weather conditions will be granted an authorized unpaid absence, or, if they have accrued PTO, may take a day of paid leave. Nonexempt employees who are late because of weather conditions will be given a chance to make up their missed time if work schedules and conditions permit.